

Data Protection Code (Art. 13 Legislative Decree n.196 of June 30th 2003)

In accordance with Art. 13 of Legislative Decree no. 196/2003 - Code regarding personal data protection -We inform you that:

- personal information you provide shall be used only within the limits and purposes of the objectives laid down in the contractual relationship in progress; in particular, to comply with processing operations and associated activities regarding and related to accounting / administrative requirements
- provision of data is not mandatory, it is understood that any refusal to provide such data and the lack of agreement to their treatment will make it difficult to fulfill the obligations of law and those arising from the contract
- personal data you provide will be treated "in a lawful and appropriate manner", as required by article 11
- data will be processed also by electronic and / or automated instruments, which are accessible only to the authorized parties in full compliance with the provisions of the Privacy Code and in particular from the Technical Regulations of Minimum Security Measures Matter - Annex B of the Legislative Decree no. 196/2003
- personal data shall be communicated to the following parties:
 - ⇒ **Studio Commercialista Bonicalzi Fabio in Varese Via Procaccini 10**, for accounting purposes and related issues;
 - ⇒ to staff and collaborators responsible for the processing of data and related services requested by you, all parties are properly informed and in full knowledge of the requirements and measures in regards to the laws on privacy;
 - ⇒ to a third party, with whom we have entered and agreed to specific agreements on the measures to be taken to ensure the security of the data entrusted to them, In all cases the data will be processed solely for the abovementioned purposes;
- The data controller is: **Associazione Scuola Dell'infanzia Piccola England**
- the data processor is: Francesco Menotti
- You have the right to exercise your rights at any given time with the data controller and/or data processor as expressed under Article 7 of D.Lgs.196 / 2003, which is reproduced below

Right to access personal data and other rights

1. The interested party has the right to obtain confirmation of the existence of personal data concerning him, even if not yet registered, and their communication in intelligible form.
2. The interested party has the right to be informed concerning:
 - a) the origin of personal data;
 - b) the purposes and methods of processing;
 - c) the logic applied in case of processing with the help of electronic means;
 - d) the identity of the owner, manager and the representative appointed under art. 5, paragraph 2;
 - e) the subjects or categories of persons to whom the data may be communicated or who can learn about it, as appointed representative of the State, of managers or agents
3. The interested party has the right to:
 - a) update, rectify or, when interested, integrate the data;
 - b) cancel, anonymize or block unlawfully processed data, including data that needs not be kept for the purposes for which the data was collected in the first place or subsequently processed;
 - c) obtain confirmation that the operations relative to letters a) and b) have been communicated, also with regards to their content, to those to whom the data was transmitted or disseminated, unless this requirement is impossible or involves the use of means clearly disproportionate to the protected right.
4. The interested party has the right to object, in whole or in part:
 - a) for legitimate reasons to the processing of personal data, even pertinent to collection purposes;
 - b) to the processing of personal data for the purpose of sending advertising materials or direct sales or for carrying out market research or commercial communication.

To exercise your rights under art. 23 Legislative Decree n.196 of June 30th 2003

The undersigned, in knowledge and understanding of Article 13 of Legislative Decree no. 196/2003 provided by the data controller

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| • Agree to the processing of personal data for the stated purposes | Agree [] | Do not agree [] |
| • Agree to the processing of sensitive data necessary for the stated purposes | Agree [] | Do not agree [] |
| • Agrees to the disclosure of information necessary to achieve the purposes indicated above | Agree [] | Do not agree [] |

Date

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